

# Richardson Elementary School Code of Conduct

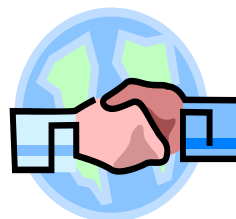
## **Rights + Responsibilities = A Great Place to Learn**

At Richardson, we strive to create and maintain a safe, caring and orderly environment for students to develop to their full potential. From the time students leave home in the morning to the time students return home after school, they are responsible to the school for their actions. The students at Richardson are a wonderful group of children, and we are very proud of their excellent behaviour. That being said, if there were a case in which a student's inappropriate behaviour was of concern, this would be individually addressed.

As a school community, we have developed behavioural procedures and expectations. Our staff offers consistent, supportive guidance to help our school be a happy, healthy and friendly place in which to learn and grow. We believe that if there is clear communication between home and school about what our expectations and consequences are, we can support the students in becoming even stronger socially responsible citizens.

Students come to school with certain **rights** such as:

- to be safe, physically and emotionally
- to receive instruction
- to gain reasonable assistance as needed
- to be treated fairly, with respect and care
- to be given reasonable expectations.



Students, along with their rights, also have **responsibilities** to the school, such as:

- to be responsible to the school for their actions from the time they leave home to the time they return home after school
- to come to school prepared to learn
- to act toward others and the school with respect and care
- to follow the school's expectations for behaviour and learning, and to follow the direction of any staff member.

Parents have the **right** to:

- be informed and consulted in regard to their child, when their child is involved in an incident
- inform themselves in regard to school procedures and district policies
- be heard if their child is being affected by another person.

Parents have the **responsibility** to:

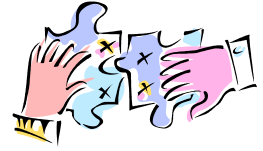
- respect the need for the school to keep information about other people's children confidential
- work with the staff in resolving issues that involve their child.
- focus on their child when an issue is being resolved, rather than interacting with other people's families.

The school's Code of Conduct maintains the rights and responsibilities of people in the school culture. It aligns with our values, purpose and mission.

The Richardson school Code of Conduct aligns with Delta's District Code of Conduct. The District Code may be viewed from our District Website at <https://www.deltasd.bc.ca/policies-procedures/code-of-conduct/>



## BEHAVIOURAL GUIDELINES – CODE OF CONDUCT



### A. Safety

- Illegal or unsafe items may not be brought to school.
- Potentially unsafe games and activities are not permitted, e.g., play-fighting, poking with sticks, tackle football and doubles on swings.
- Throwing items, such as rocks, sticks or snowballs is inappropriate.
- Fighting or intentionally hurting others is considered a serious breach of the School Act.
- Students may not leave the school grounds (during instructional hours, recess or lunch) without permission; students are to go straight home from school, so parents know they have arrived safely.

### B. Orderly Conduct

- Students have specific times and doors from which to enter and leave.
- When in the school building, students will conduct themselves in a quiet and orderly fashion.
- Students are to eat lunches at their desks and to keep their areas tidy. (Eating and playing at school during the lunch break is a privilege.)
- When walking in the halls, it is expected that students will move quietly and respectfully, so as not to interfere with the learning in other classes.
- The library can be a busy place. Students may use the library to read, do homework, study, build and create, and explore their curiosities.

### C. Respect

- Students are expected to be polite to each other and respectful toward all adults.
- Appropriate language is to be used at all times.
- Students are to use the phone only in cases of emergency, or when they have been given permission by a teacher.
- Technology is to be used appropriately at all times.
- Students are to help keep the school clean of litter and graffiti, and refrain from chewing gum.
- Certain areas are for staff, and are therefore out-of-bounds for students, including all equipment storage areas, photocopy rooms, and the gym, except when under the direct supervision of a staff member.
- Bike racks are to be left alone, except when students lock up their bikes or pick them up.

### D. Responsibility

- Students should come to school ready to learn.
- Students should arrive on time.
- It is the students' responsibility to take pride in their appearance, and with parental assistance, to a standard that is considered appropriate.
- Students should act appropriately in areas, such as washrooms and change rooms.

### \*E. Consequences

The age and maturity of the student, as well as the severity and frequency of the unacceptable conduct, will be taken into consideration when determining appropriate consequences.

- Responses to unacceptable conduct will be consistent and fair-minded.
- Disciplinary action, when possible, will be preventative and restorative, rather than merely punitive.

## **\*F. Notification**

The Administration and/or teacher will advise parents of serious breaches of the Code of Conduct. Examples include the following:

- Parents of student offender(s) – in every instance
- Parents of student victim(s) – in every instance
- School District Officials – as required by school district policy
- Police and/or other Agencies – as required by law
- All parents – when deemed to be important to reassure members of the school community that school officials are aware of a serious situation or incident, and are taking appropriate action to address it.

\* Reference: The Ministry of Education – Safe and Caring Schools – <http://www.bced.gov.bc.ca/sco/>  
<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/public-schools/safe-and-caring-school-communities>

---

## **Student Threats to Safety – Fair Notice**

The safety of our students is a top priority for all of us in the Delta School District. When a threat or violent incident occurs, it is taken very seriously and a Student Threat Assessment is started.

As partners in educating our youth, everyone in the community has a duty to report all threat-related behaviours. These threats include expressing an intent of harm to themselves, another person or property, or acting out violently against them. Whether the threat is spoken, drawn, made with gestures or on social media, they must all be taken seriously. We will investigate and respond to all harmful threats to our students.